ON BANKS LETTER HEAD

FORMAT OF BANKER'S CERTIFICATE/LINE OF CREDIT LETTER

(TO BE ISSUED IN THE LETTER HEAD OF THE BANK BRANCH)

Reference Number (SL.No) Place

Date:

To:

[Name & Address of the beneficiary]

This is to certify that M/s.---------- (name of the Customer) having their registered/administrative office at ---------- ---------- is a customer of our Bank and is engaged in ---------- ----------(nature of activity). Their financial transaction with our Bank has been satisfactory. Therefore, we have extended credit facilities as mentioned below to meet their financial requirement towards the execution of the ---------- ----------(brief details of works) as per the Loan Policy of the Bank:

Sl No	**Type of facility**	**Amount in Rs (As on Date of issue Certificate)**		
(1)	Cash at Bank	Rs		
(2)	Term Deposits	Rs		
(3)	Fund based Credit facility (includes Overdraft)	Sanctioned limit	Utilized amount	Available Balance amount
		Rs.....	Rs.....	Rs.....

Note:- Date of the Certificate

Liquid Assets as on last date of previous month of tender inviting date ***or*** *at a later date before submission of the bid.*

Yours faithfully,

BRANCH MANAGER.